

**Oshkosh Public Library
Vouchers Payable
April 2024**

Name	Memo	Paid Amount
Revolving Expenses		
6310 - Life Insurance		
City of Oshkosh - Revolving Charges	Employer's share of life insurance	\$380.87
Total 6310 - Life Insurance		\$380.87
6308 - Dental Insurance		
City of Oshkosh - Revolving Charges	Employer's share of dental	\$1,319.78
Total 6308 - Dental Insurance		\$1,319.78
6306 - Health Insurance		
City of Oshkosh - Revolving Charges	Employer share of health ins	\$32,678.44
Total 6306 - Health Insurance		\$32,678.44
6302 - FICA - Employers Share		
City of Oshkosh - Revolving Charges	Employer's share of FICA	\$19,943.92
Total 6302 - FICA - Employers Share		\$19,943.92
6304 - Wisconsin Retirement Fund		
City of Oshkosh - Revolving Charges	Employer's share of WI Retirement	16,837.97
Total 6304 - Wisconsin Retirement Fund		16,837.97
6104 - Overtime		
City of Oshkosh - Revolving Charges	Overtime pay	\$2,139.75
Total 6104 - Overtime		\$2,139.75
6102 - Regular Pay		
City of Oshkosh - Revolving Charges	Regular Pay	\$261,543.90
Total 6102 - Regular Pay		\$261,543.90
Total Revolving Expenses		\$334,844.63
Contracted Services		
6412 - Contractual Agreement Payments		
Winnefox Library System	Contractual services - April 2024	\$13,257.91
Total 6412 - Contractual Agreement Payments		\$13,257.91
6415 - Subscription/Licensing Contract		
Winnefox Library System	Movil Beacon hot spot renewals	\$1,920.00
Winnefox Library System	Constant Contact renewal	\$650.00
Winnefox Library System	SWANK movie licenses	\$708.00
Total 6415 - Subscription/Licensing Contract		\$3,278.00
6416 - Prevent Maintenance Contracts		
Gordon Flesch Co, Inc	Copier maintenance	\$359.27
Gordon Flesch Co, Inc	Copier Maintenance	\$404.16
Gordon Flesch Co, Inc	Copier maintenance	\$117.75
Gordon Flesch Co, Inc	Copier maintenance	\$4.46
Jack's Maintenance Service	April 2024 Janitorial services	\$4,546.00
Total 6416 - Prevent Maintenance Contracts		\$5,431.64
6417 - 3rd Party Contracted Services		
Gartman Mechanical Services	Plumbing services	\$144.00
GFL Environmental	Waste disposal	\$700.90
Unique Management Services, Inc	March Placements	\$442.90
Winnefox Library System	Unique Mgmt - January, Feb 2024	\$586.45
Total 6417 - 3rd Party Contracted Services		\$1,874.25
6411 - Advertising/Postage/Print		
Winnefox Library System	Postage	\$306.47
Winnefox Library System	Printing jobs 2/14/24 - 3/4/24	\$1,493.91
Winnefox Library System	Printing jobs-March	\$565.38
Total 6411 - Advertising/Postage/Print		\$2,365.76
Total Contracted Services		\$26,207.56
Employee Development & Allowance		
6421 - Employee Training/Development		
Winnefox Library System	PLA conference- Read	\$394.00
Total 6421 - Employee Training/Development		\$394.00
6422 - Professional License/Membership		
MasterCard - RP	Notary registration	\$20.00
Total 6422 - Professional License/Membership		\$20.00
6423 - Employee Allowance/Reimbursemen		
Bongers, Joe	Kiwanis lunches	\$29.94
Total 6423 - Employee Allowance/Reimbursemen		\$29.94
Total Employee Development & Allowanc		\$443.94

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Name	Memo	Paid Amount
Fixed Costs		
6450 - Insurance Expense		
City of Oshkosh - Revolving Charges	Willis Towers & McClone Agency insurance	\$5,769.79
Total 6450 - Insurance Expense		<u>\$5,769.79</u>
6454 - Telephone/Internet		
City of Oshkosh - Revolving Charges	Telephone expense	\$278.34
MasterCard - RP	Payphone	\$25.00
Winnefox Library System	US Cellular - 2/8/24 - 3/7/24	\$34.15
Winnefox Library System	US Cellular 2/8/24 - 3/7/24	\$34.15
Total 6454 - Telephone/Internet		<u>\$371.64</u>
6455 - Utilities Expense		
City of Oshkosh - Revolving Charges	Utility expense	\$7,315.02
Total 6455 - Utilities Expense		<u>\$7,315.02</u>
Total Fixed Costs		\$13,456.45
Inventory Supplies		
6520 - Office Supplies		
General Book Covers	Book Covers	\$170.00
Kapco Kent Adhesive Products	Easy Cover Book covers	\$301.40
MasterCard - RP	Labels, Laminating puches, toner	\$342.04
MasterCard - RP	Office supplies	\$124.89
Staples	Office Supplies	\$747.60
Winnefox Library System	Office Supplies	\$620.24
Total 6520 - Office Supplies		<u>\$2,306.17</u>
6524 - Specialty Supplies		
Baker & Taylor	Library Materials	\$7,609.60
Cengage Learning	Library materials	\$415.68
Ingram	Library Materials	\$402.96
masterCard - MD	Library materials	\$971.71
Midwest Tape	Library materials	\$33.73
Midwest Tape - Hoopla	Hoopla services	\$4,418.32
New England Historic Genealogical Soc	Library materials	\$100.00
Total 6524 - Specialty Supplies		<u>\$13,952.00</u>
6529 - Non-Inventory Supplies		
Jack's Maintenance Service	Cleaning supplies	\$130.47
M.V. Klinger Painting Co. Inc.	Repair and paint outdoor trash cans	\$345.35
masterCard - MD	Pizza for Teen Book Club	\$215.05
MasterCard - RP	Technology supplies	\$20.98
MasterCard - RP	Maintenance supplies	\$193.16
MasterCard - RP	Craft supplies-teens	\$23.56
MasterCard - RP	Craft supplies - children/teen	\$255.45
MasterCard - RP	Program supplies	\$47.04
MasterCard - RP	Program supplies	\$28.54
MasterCard - RP	Craft supplies-adults	\$30.44
MasterCard - RP	Program supplies	\$196.89
Packerland Glass	clear plat glass w/polished edges	\$101.40
Winnefox Library System	Tech supplies	\$154.51
Winnefox Library System	Cleaning supply	\$7.49
Winnefox Library System	Supplies from Pick n Save	\$57.27
Winnefox Library System	Suplies for Book Club	\$37.94
Winnefox Library System	Supplies from Pick n Save	\$203.19
Winnefox Library System	Pick n Save Supplies	\$8.99
Winnefox Library System	Prizes from various businesses	\$467.81
Total 6529 - Non-Inventory Supplies		<u>\$2,525.53</u>
Total Inventory Supplies		<u>\$18,783.70</u>

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Name	Memo	Paid Amount
Other - Finance Only Accounts		
6465 - Bank Fees		
City of Oshkosh - Revolving Charges	Bank Fees	\$442.37
Total 6465 - Bank Fees		<u>\$442.37</u>
Total Other - Finance Only Accounts		<u>\$442.37</u>
Rental Expense		
6443 - Lease Expense		
Great America Financial Services	Copier lease	\$188.27
Total 6443 - Lease Expense		<u>\$188.27</u>
Total Rental Expense		<u>\$188.27</u>
Total Vouchers Payable		<u>\$394,366.92</u>